Benefit Administration Corporation (BAC) sponsors prototype plan documents. **Our Defined Contribution** plan supports six adoption agreements. Our Defined Benefit plan supports three adoption agreements. All plan documents are prepared for review by a client's attorney.

BAC can bill for services in two ways:

- Time plus materials expense
- Flat fee basis

We do not offer investment products.

www.benefitadministration.com

BENEFIT **ADMINISTRATION** CORPORATION



Our Services Available for the Administration of Your Company's Retirement Plan

Eligibility Determination

Determine which employees meet the plan eligibility requirements and the dates of entry.

Contribution Determination

Calculate the maximum and/or required contribution to the plan for the plan year.

Participant Reporting

Prepare benefit statements for participants

BAC provides contract plan administration services for the following types of retirement plans:

- · Profit Sharing Plans
- 401(k) Plans
- ◆ Money Purchase Pension Plans
- ◆ Target Benefit Pension Plans
- Employee Stock Ownership Plans
- ◆ Cross Tested Plans
- Defined Benefit Plans
- 403(b) Plans

Actuarial Services

Prepare annual valuation, Schedule B, FASB reports.

Nondiscrimination Testing

Perform all required nondiscrimination tests. Provide clients with failed test corrections.

Benefits Administration

Determine the amount of vested benefits and prepare election forms for all terminated participants.

Trust Reconciliation

Reconcile trust assets to determine investment rate of return. Prepare statement of assets and statement of income and expenses for the plan year.

Government Reporting

Prepare government reports, 5500, 5500C/R, 5500EZ, 1099R, 945 and others as required and/or requested.



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